



Loudoun County, Virginia

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The Office of the County Assessor

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To: Woodlea Manor Homeowners

From: Office of the Assessor of Loudoun County

Date: October 18, 2010

Subject: Data Collection in Woodlea Manor

Beginning October 18, 2010 all homes in Woodlea Manor that have not been visited this year will be visited by a Data Collector from this office. The purpose of the visit is to update property records for Woodlea Manor.

Each Data Collector carries a photo identification badge. They will identify themselves to the person who answers the door, ask a few questions about the interior of the house, and measure and photograph its exterior. If no one is at home a questionnaire will be left for the homeowner to send to this office.

Should any questions arise you may contact me at 703 777-0104 or by email at norman.mccray@loudoun.gov.

Your cooperation with the data collectors is essential in assuring accurate property assessments to all homes. Thank you for your help with this effort.